

# **Audit and Governance Committee**

## **Agenda**

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**Date:** Tuesday, 29th June, 2010  
**Time:** 2.30 pm  
**Venue:** Committee Suite 1 & 2, Westfields, Middlewich Road, Sandbach  
CW11 1HZ

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The agenda is divided into two parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the top of each report.

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Election of Chairman**

To elect a Chairman of the Committee to serve until the next Annual Meeting of the Council.

2. **Election of Vice-Chairman**

To elect a Vice-Chairman of the Committee to serve until the next Annual Meeting of the Council.

3. **Apologies for Absence**

4. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda .

5. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos. 11 and 35 a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relevant to the work of the Committee.

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For requests for further information

**Contact:** Carol Jones  
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Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers.

Members of the public should provide 3 clear working days notice, in writing, if they wish to ask a question at the meeting, in order for an informed answer to be given. It is not required to give notice of the intention to make use of public speaking provision, however, as a matter of courtesy, a period of 24 hours notice is encouraged.

6. **Annual Governance Statement** (Pages 1 - 22)

The Committee is asked to approve the Annual Governance Statement for signature by the Leader of the Council and the Chief Executive.

7. **Annual Report** (Pages 23 - 56)

To note the Annual Report of the Head of Audit and Compliance.

8. **Draft Statement of Accounts - 2009-2010** (Pages 57 - 74)

To approve the draft Statement of Accounts 2009-2010 by 30 June 2010 in accordance with the Accounts and Audit Regulations 2003 as amended by the Accounts and Audit (Amendment) Regulations 2006.

*Note: The attached revised report was tabled at the meeting and replaces that which was originally published with the agenda.*

9. **Calendar of Meetings - 2010-2011**

The Committee is recommended to approve the following dates for its meetings for the remainder of the Municipal Year. All meetings are to be held at Westfields, Sandbach.

30 <sup>th</sup> September	Thursday	10.00 am
17 <sup>th</sup> November	Wednesday	10.00 am
25 <sup>th</sup> January 2011	Tuesday	2.00 pm
29 <sup>th</sup> March	Tuesday	2.00 pm